

**PALACIOS ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING**

MINUTES

JULY 18, 2022

CALL TO ORDER

Mayor, Jim Gardner called the Council gathering to order at 5:31PM and declared there was no business for Council as a governing body this evening. Closed at 5:32PM

Chairperson Pro Tem, Chip Woolf called the meeting to order at 5:32PM.

CERTIFICATON OF QUORUM ~ Chip Woolf
PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG
PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG
PLEDGE OF ALLEGIANCE TO THE PALACIOS FLAG

COUNCIL MEMBER ATTENDANCE

Councilmember, Sharon Trainor, Present
Councilmember, Larry Glenn, Present

PEDC BOARD OF DIRECTORS ATTENDANCE

Director, Sandra Catlett, Present
Director, DC Dunham, Present
Director, Katie Hutto, Present
Director, Dannielle Krouse, Present
Mayor & Director, Jim Gardner, Present
Councilmember & Director, Michael Dotson, Present
Councilmember & Director, Chip Woolf, Present

Staff in Attendance:

Cynthia Raleigh, City Manager
Pam Oliver, Executive Assistant – Chamber of Commerce / PEDC
David Holubec, City Secretary

NEW BOARD MEMBERS ~ SWEAR-IN / ELECTION OF BOARD OFFICERS

1. **Swear-In New Board Members ~**
 - a. *City Secretary swore-in new citizen Board of Directors to the PEDC board. Sandra Catlett, DC Dunham, Katie Hutto and Dannielle Krouse.*

2. **Election of PEDC Officers ~**
 - a. *Nominations were asked for President by Chairperson Woolf. Danielle Krouse was nominated by director Dotson and seconded by Director Catlett. DC Dunham was nominated by Chairperson Woolf. Votes were in Dannielle Krouse's favor.*

 - b. *Nominations were asked for Vice-President by President Krouse. Sandra Catlett was nominated by Director Jim Gardner and seconded by Director DC Dunham. DC Dunham was nominated for Vice President by Director Dotson and seconded by President Krouse. Votes were in DC Dunham's favor.*

VISITOR / CITIZEN FORUM

NONE

CONSENT AGENDA ITEMS

3. MINUTES ~

The June 21, 2022, Regular PEDC Meeting minutes were approved as corrected by Director Woolf, by motion. Motion: Gardner/Dotson. Director Dunham abstained from voting.

DISCUSSION AND ACTION ITEMS

4. PEDC Bylaws ~

Directors reviewed the proposed revisions to corporate Bylaws with attorney, Thomas Gowsdz. He presented each article of the Bylaws with changes proposed and current content. Changes were suggested and will be presented at a future meeting.

- a. Article 3 – 3 council members appointed by Council members*
- b. Article 5 – Annual meeting shall be the first meeting of the year; all others to be determined (date/time monthly) and special meetings called by the President*
- c. Article 7 – Remove the wording “shall be” in the passage stating the Executive Director “shall be” the City Manager.*
- d. Article 8 – Requested specific PEDC banking account(s) separate from the City. Investment policy.*

5. Financial Report ~

The PECD financial report was presented by Cynthia Raleigh, City Manager.

6. Chamber of Commerce Building, 420 Main St. ~

This item was postponed by the Board.

7. Previously Budgeted Projects for Fiscal 2021 – 2022 ~

The only previously budget project underway and near completion is the CDBG Sidewalk Grant. An update will be given at a future meeting.

8. Fiscal 2022 – 2023 Budget ~

The PECD budget information for the 2022-2023 Fiscal Year was presented by Cynthia Raleigh, City Manager.

9. Strategic Planning Workshop ~

Directors approved contracting Opportunity Strategies, LLC to lead board members in a strategic planning workshop opportunity on August 9, 2022, from 4PM – 8PM at the Palacios Pavilion. Approved by motion. Motion: Dunham/Woolf. Unanimous.

10. Future Vision and Ideas ~

Future ideas included:

- a. Training*
- b. Erickson advertisement*
- c. Directors to bring ideas to future meeting*

11. Payment of PEDC Invoices and Obligations ~

An invoice from Erickson advertisement was approved for payment.

CLOSED / EXECUTIVE SESSION

The Board of Directors went into Closed/Executive Session at 5:45PM to discuss the following subjects:

12. Texas Government Code, § 551.072, deliberate the purchase, exchange, lease, or value of real property if deliberation in open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

13. Texas Government Code, § 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

RECONVENE TO OPEN / REGULAR SESSION

14. Board members reconvened in Open Session at 6:55PM. No action.

ADJOURNMENT

Adjourned by President Krouse at 8:28PM.

DANNIELLE KROUSE, President of the Board

ATTEST:

DAVID HOLUBEC, City Secretary