

**PALACIOS ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING**

**City Hall Council Chambers  
311 Henderson  
Palacios, Texas 77465**

**MINUTES**

**June 07, 2023**

**CALL TO ORDER**

*PEDC President, D.C. Dunham called the meeting to order at 6:00pm.*

**CERTIFICATON OF QUORUM** ~ Board President, D. C. Dunham

**INVOCATION AND PLEDGES**~ *Director Catlett*

**PEDC BOARD OF DIRECTORS ATTENDANCE**

*President, D.C. Dunham, Present*

*Director, Jim Gardner, Present*

*Director, Chip Woolf, Present*

*Director, Larry Glenn, Present*

*Director, Katie Hutto, Present*

*Director, Sandra Catlett, Present*

*Director, Joanne Linden, Present*

**CITY STAFF IN ATTENDANCE**

*Cynthia Raleigh, City Manager*

*Aleigha Galvan, City Secretary*

**ANNOUNCEMENTS:**

- a. President's Announcements: *Dunham notified Directors of three sales tax trainings to take place by the end of 2023, and the next "Did you know.." meeting to take place at Beachside clubhouse where she will be speaking about PEDC.*
- b. Board of Directors Announcements: *Director Gardner notified the board of private investors inquiring about various vacant lots downtown.*

**CITIZEN FORUM:**

*None*

## REPORTS:

- **Financial Presentation** Presented by City Manager, Cynthia Raleigh. Raleigh presented May financials to EDC Directors.

## DISCUSSION/ACTION ITEMS:

1. **Minutes** Approve the regular minutes for EDC Meeting of May 03, 2023. *Director Catlett made a motion to approve the minutes with the correction of the footer mentioned by the City Secretary. Director Linden seconded the motion. Motion passed unanimously.*
2. **Bills to be Paid** Review and approve bills to be paid. *Presented by City Manager, Cynthia Raleigh. Raleigh presented bills to be paid to the Directors. There was discussion regarding bill owed to Harvey Welding in the amount of \$5,796.00 to be half of the amount listed. \$2898 will be the amount paid instead. Director Linden made a motion to approve bills paid with the correction mentioned above. Director Gardner seconded the motion. Motion passed unanimously.*
3. **Review Marketing Ideas** Discuss and review marketing ideas for Palacios using the last SWOT analysis. *Presented by President Dunham. Directors discussed quality of life could mean different things to different people. Dunham asked that EDC partner with the Navigation District, and the hospital to help with ideas. Dunham also suggested using the video Beachside Subdivision made to help with marketing Palacios. Director Glenn spoke about the current housing shortage in Palacios, and pointed out most people are visiting only on the weekends. Dunham asked for this item to be placed on the next agenda and requested that Directors do some homework on the issues discussed.*
4. **Bert West Small Business Grant** Discuss and/or approve any applications received on grant. *Presented by President Dunham. Dunham notified Directors that she is still getting calls about the program, but there are no new applications currently.*
5. **City of Palacios Letter of Agreement** - Discuss and approve a letter of agreement for administrative services for the City of Palacios. *Presented by President Dunham. Dunham explained the letter of agreement to Directors. \$20,000 per year will be paid to the City of Palacios for secretarial services, financial services, and the phone bill. Mayor Gardner made a motion to accept the letter of agreement. Director Catlett seconded the motion. Motion passed unanimously.*

## EXECUTIVE/CLOSED SESSION

- Pursuant to Texas Government Code §551.087, (1) to discuss or deliberate commercial or financial information that PEDC has received from business prospects that PEDC seeks to have locate, stay, or expand in Palacios and with which PEDC is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1). *Directors recessed into executive/closed session at 7:10 pm.*

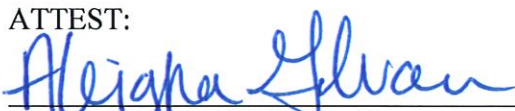
## RECONVENE OPEN SESSION

- EDC shall reconvene in open session and may discuss, consider, and take possible action on any item listed above that was considered and discussed in executive/closed session (if necessary). *Directors reconvened into open session at 7:25 pm. NO ACTION WAS TAKEN.*

**ADJOURNMENT**

*Adjourned by President Dunham at 7:25PM.*

  
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D.C. DUNHAM, President

ATTEST:  
  
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ALEIGHA GALVAN, City Secretary

