

**PALACIOS ECONOMIC DEVELOPMENT CORPORATION
PUBLIC HEARING AND REGULAR MEETING**

**City Hall Council Chambers
311 Henderson
Palacios, Texas 77465**

MINUTES

August 02, 2023

CALL TO ORDER

PEDC President, D.C. Dunham called the meeting to order at 6:00pm.

CERTIFICATON OF QUORUM ~ Board President, D. C. Dunham

INVOCATION AND PLEDGES~ *Director Linden*

PEDC BOARD OF DIRECTORS ATTENDANCE

President, D.C. Dunham, Present

Director, Jim Gardner, Present

Director, Chip Woolf, Present

Director, Larry Glenn, Present

Director, Katie Hutto, Present

Director, Sandra Catlett, Present

Director, Joanne Linden, Present

CITY STAFF IN ATTENDANCE

Cynthia Raleigh, City Manager

Aleigha Galvan, City Secretary

Tammy McDonald, HR/Grant Manager

Maria Ayala, Finance/ Office Manager

ANNOUNCEMENTS:

a. President's Announcements: *None*

b. Board of Directors Announcements: *Director Woolf announced he attended a round table discussion in Bay City and shared information he learned with the public.*

CITIZEN FORUM:

None

REPORTS

- **June Financial Presentation** Presented by Finance Manager, Maria Ayala. Ayala notified Directors the only expense for the month of June was for Bert West Grant in the amount of \$5,000.
- **Quality of Life Promotional Committee Report** Presented by Vice President, Katie Hutto. Hutto notified Directors she met with local business owners, and shared what was discussed at the meeting. Next Quality of Life meeting is scheduled for August 11, 2023.
- **Downtown Business Association Committee Report** Presented by President Dunham. Dunham notified Directors the first meeting will be on August 16, 2023, at 5pm with Terri Treadway.

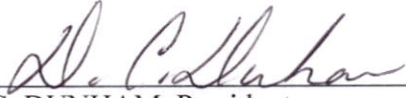
DISCUSSION/ACTION ITEMS

Board Members will discuss and take any action deemed necessary on items listed in this section, including the adoption of a resolution or Ordinance.

1. **Minutes** Approve the regular minutes for EDC Meeting of July 05, 2023. Presented by President Dunham. Director Gardner made a motion to approve the minutes from the July 5th meeting. Director Catlett seconded the motion. Motion passed unanimously.
2. **Bills to be Paid** Review and approve bills to be paid for the month of June. Presented by Maria Ayala. Ayala notified Directors the only bill for the month of July was from Cramer for checks. President Dunham asked Ayala to give an update periodically on the \$400,000. Director Gardner made a motion to approve bills paid for the month of July. Director Glenn seconded the motion. Motion passed unanimously.
4. **Public Hearing and Resolution to adopt the Main Street Drainage Project** – Approve Resolution No. 2023-R-03 adopting a project for drainage improvements on Main Street and declaring an effective date and to approve performance agreement associated therewith. Presented by City Manager, Cynthia Raleigh. Public Hearing was opened at 6:29pm. There were no comments from the public. Public Hearing was closed at 6:29pm. Director Woolf questioned the “City Attorney” signature title under Anne Marie Odefey, and made a motion to change the title to say, “City Attorney/EDC Attorney”. Director Linden seconded the motion. Motion passed unanimously.
5. **Railroad Park Masterplan Project** – Discuss and/or approve a Park Master Plan for the Railroad Park Project. Presented by HR/Grant Director Tammy McDonald. McDonald presented a slideshow with ideas for the Railroad Park. Directors discussed ideas to add to the presentation. Directors Glenn and Linden showed their support of McDonald’s ideas. No action was taken.
3. **Bert West Small Business Grant** Discuss and/or approve any applications received on grant. Presented by President Dunham. Screaming Seagull Services applied for the Bert West Grant. Directors discussed work to be done and approved the grant application for the amount of \$3,959.00. Director Catlett made a motion to approve the grant in the amount of \$3,959.00. Director Gardner seconded the motion. Motion passed unanimously.

ADJOURNMENT

Adjourned by President Dunham at 6:59PM.



D.C. DUNHAM, President

ATTEST:


ALEIGHA GALVAN, City Secretary

